PowerSchool Parent Portal Account Instructions

SCS parents are able to access all of their children’s academic information through the SCS PowerSchool Parent Portal. Below are instructions for creating your parent portal account and adding your students to the account.

1. To access the SCS PowerSchool parent portal go to ps.scs.edu.do.
2. Click on the tab for Create Account. From the Create an Account page, click on the Create Account button.
3. Complete the Create Parent Account portion, (see image below) with your information. Do not share your account with anyone. Each parent/guardian may create their own account.
   **NOTE:** the email address MUST be unique. If parents/guardians share the same email address, only one account can be set up using that email.

![Create Parent Account](image)

**Important:** You will use the username and password that you set here to log in to the portal once your account is created. The password must be at least 6 characters.

4. In the Link Students to Account area, (see image below) enter the student’s full name, Access ID and Password and your relationship to the student. You may enter up to seven students. The Access ID and password are issued by your child’s school. Contact the school’s main office if you have not received this information.
   **NOTE:** The Access ID and Password are case sensitive and should be entered exactly as provided

![Link Students to Account](image)

5. Click the Enter button to save your information. You will be redirected to the Sign In page. Use your new username and password to log in.
6. Once logged in, you will see your student(s) name(s) on the navigation bar, on the left side, below the PowerSchool icon. Click on the student’s name to view that student’s information (see sample image).